



## REGISTRATION FOR SPRING/SUMMER SEMESTER 2025

THIS REGISTRATION FORM IS NECESSARY TO SIGN UP FOR THE CLASSES IN **DARMSTADT & KLEIN-GERAU!**

IF YOU WANT TO REGISTER FOR CLASSES IN **GRIESHEIM**, YOU CAN DO IT HERE: [FAMILIENTRAUM](#) WEBSITE

**NAME (PARENT'S)**

**E-MAIL**

**POSTAL ADDRESS**

**PHONE NUMBER**

**CHILD'S/CHILDREN'S NAME AND DATE OF BIRTH**

**SIGNATURE** (with your signature you agree to the center's policies and data privacy statement)

**PREFERRED DAY AND TIME:** (please underline)

DARMSTADT: TUESDAY 16:30

KLEIN-GERAU: FRIDAY 16:00

**INFORMATION ABOUT TUITION**

The **8-week-semester** for families with 1 child costs **160€**

For the **first sibling** you pay a reduced fee of **80€** once they are older than 12 months.

The third child is free of cost.

**INFORMATION ABOUT THE PAYMENT**

**Money transfer to:** Katarzyna Otczyk

**IBAN** DE14 5001 0517 5441 8290 50 **BIC** INGDEFFXXX

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## **Policies of Music Together in LaDaDi**

### **Registration Policy**

Families who join our classes for the first time are asked to fill in a page-long registration form, so we can submit your personal information to our computer system and are able to contact you properly. Naturally we treat this information confidentially and don't even dream of passing it on to anyone else without your consent. We will call you or write an email to confirm your registration. If your family is returning for a new semester of Music Together classes, we already have all your personal details. Therefore, you can just send us an email to continue classes at the same time and location that you have been visiting during the previous semester. With this email you agree to our terms and conditions and you will be properly registered for the new semester. We will send you a confirmation mail and contact you if anything goes wrong and we need to offer an alternative class to you.

**Payment for the semester is due upon registering.**

### **Make-up Class Policy**

We want to see you every week, but naturally we understand that scheduling conflicts may occasionally arise. If you notify us in advance that you won't be able to join us, your absence will qualify for a make-up. We will offer you a make-up session during one of our other classes as space is available, on a first come, first serve basis, **within the current session**.

### **Refund/Cancellation Policy**

You can cancel your registration before the first class of each session. We'll refund your payment after deducting an administrative charge of 50 Euros. While we hope, and expect, to hold each class we offer, we must reserve the right to cancel or postpone any session or program that does not meet our minimum participant number requirement (which is 6 kids per group). We encourage you to register early since doing so reserves your space and also helps prevent class cancellations. If it becomes necessary for us to cancel an entire session or program, we'll notify you in writing and either refund your payment in full, or issue you a refund which is proportional to the number of your class meeting times held by that point and the total number of planned meeting times for your class.

## **Data Privacy Statement**

If you register for a class at Music Together in LaDaDi, we request and save the following data in a database: first and last name, postal address, e-mail address, phone number, name of child(ren), date of birth of child(ren). This information is used to create class lists, for email conversation, confirmation of registration and accounting. By registering for a class you agree with the above handling of your data.

### **Data subject's rights**

As a data subject you have the right to receive on request free information about which personal data has been stored about you and for what purpose. You also have the right to correct incorrect data and to restrict or delete your personal data. If applicable, you can also claim your right to data portability. If you believe your data has been processed unlawfully, you can file a complaint with the appropriate regulatory agency.

### **Deletion of data**

If your request does not conflict with a legal duty to store data (e.g. data retention), you have the right to delete your data. Data stored by us, if they are no longer necessary for their purpose and there are no legal retention periods, will be deleted. If deletion cannot be carried out because the data is required for legitimate legal purposes, data processing is restricted. In this case, the data is blocked.

### **Right of objection**

If you would like a correction, blocking, deletion of or information on your personal data that has been saved, or if you have questions regarding the collection, processing or use of your personal data or if you would like to revoke your consent, please contact the following e-mail address: mtinladadi (at-sign) gmail (dot) com